





Smart Start of Davidson County  
 Quality Maintenance Program 2009-2010  
**REVISED SPENDING PLAN**

DATE RECEIVED
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**SPENDING PLAN OPTIONS**

1. NO FUNDS CAN BE USED IN ANY PLAN FOR SCHOOL-AGE CLASSROOM STAFF.
2. NO FUNDS CAN BE USED TO SUPPLANT OTHER FUNDING THE CENTER MAY RECEIVE.
3. EACH CATEGORY IS REVISED AS NEEDED.

**Category 1** - Up to 75% of the Total Qualifying Amount may be used to offset **WAGE EXPENSES** for Lead Teachers with an Associate Degree or Bachelors Degree in Early Childhood Education or as determined by Division of Child Development equivalency rules. *The Associate Degree wage is \$9.25 an hour; the Bachelor Degree wage is \$11.25 an hour.*  
**NOTE: All eligible Lead Teachers must receive the above wages regardless of your choice to use this plan to offset the wage costs.**

Amount available for this plan: \_\_\_\_\_

Amount projected to use for this plan: \_\_\_\_\_

Documentation required for this plan

Please check that the following documentation is attached:

- current pay stub or payroll record for each lead teacher listed below
- copy of degree for each lead teacher listed below
- copy of DCD equivalency form and qualifying letter for any degree other than Early Childhood Education

Please complete the following chart.

Lead Teacher Name	Currently on Spending Plan	Add to Spending Plan	Remove from Spending Plan	Class and Hours Worked	Current Wage Per Hour	Associate Degree or Bachelor Degree?



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**Category 2** - any part of or the entire total qualifying amount may be used to offset the cost of **INSURANCE BENEFITS** to all staff who are part of the rated license: Director, Lead Teachers, & Teachers

Please check the appropriate boxes for the kind of insurance the center offers to staff

- health   
  dental   
  retirement   
  vision   
  life   
  disability

The funds are to offset  employer costs   
 employee costs   
 employer & employee costs

The center receives TEACH insurance reimbursement   
 yes   
 no

- The center keeps the TEACH funds   
 The center gives the TEACH funds to staff

Amount projected to use for this plan: \_\_\_\_\_

Documentation required for this plan:

Please check that the following documentation is attached:

- current insurance documentation of costs for the benefits covered by this plan,
- current TEACH reimbursement documentation if the center receives this funding
- current pay stub or payroll record that shows employee insurance deductions if applicable

Please complete the following chart.

Name	Currently on Spending plan	Add to Spending Plan	Remove from Spending Plan	Total Premium For All Coverage	Employee Costs	TEACH Reimbursement (deduct from the total if the center keeps these funds)	Employer Costs
<b>Total</b>							





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**Category 4** - Any part of, or the entire total qualifying amount may be used to pay the **ENVIRONMENT RATING SCALE RE-ASSESSMENT FEE** that the Division of Child Development charges when a center chooses to earn a higher score in the Program category of the rated license. **Note:** There is no re-assessment fee if the first assessment score was less than 4.0.

Amount projected to use for this plan: \_\_\_\_\_

Documentation required for this plan:

Please check that the following documentation is attached:

- A copy of your license that indicates the number of points the center has earned in the Program category.
  
- A copy of the center's Environment Rating Scale Assessment Summaries if the assessment was conducted prior to June 23, 2009.

**NOTE:** If the assessment occurs after June 23, 2009 the Environment Rating Scale Assessment Summaries must be provided to the appropriate Program Manager upon the Director's receipt of the Summaries from the DCD licensing consultant.



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**Category 5** - Up to 30% of the entire total qualifying amount may be used to for **CLASSROOM EQUIPMENT** in order to provide classroom improvement as documented through the Environment Rating Scales. *Equipment does not include disposable classroom supplies such as paper, paint, glue, scissors, crayons, etc.* If this category is chosen, documentation of need will be assessed by the Classroom Specialist for 4 and 5 star programs. The purchases will be approved and ordered by the appropriate Program Manager at Smart Start of Davidson County.

Amount projected to use for this plan: \_\_\_\_\_

Amended amount from original plan: \_\_\_\_\_